

TRUSTEES
Chairman, Treasurer and Secretary

NASH VILLAGE HALL MANAGEMENT COMMITTEE

Comprising the Trustees and the following:-

**PUMP Committee
Chair**

**Social Committee
Chair**

**Buildings &
Maintenance**

**Bookings
Secretary**

**Church
Representative**

**Three Village
Representatives**

In the event that a vote is called, if the vote is even, the Chairman will have a casting vote.

All Members of the Nash Village Hall Management Committee shall produce a report to be submitted to the Secretary for inclusion on the Agenda at least seven days before the event, such report to be supported by any documentary evidence as necessary (quotations etc.). These items will be included on the Agenda automatically and circulated to the Members. If a matter comes to the attention of the Member of the Nash Village Hall Management Committee between seven days and the meeting, they may request the matter to be included in the Agenda as a late entry, with supporting evidence to be submitted, and such matters may be included at the Chairman's discretion.

In the event that the Member of the Nash Village Hall Management Committee is unable to attend a particular meeting, he/she may send a representative who must be a member of the General Committee. Such person, on this occasion, will be entitled to vote on any matter, if a vote is called for.

GENERAL COMMITTEE

This comprises all those volunteers who act as PUMP Masters and Mistresses, Café Creators and the Lead Person in charge of any other village-run event. It is a requirement that such volunteers be on this Committee.

Attendance in this capacity does **not** entitle the person to have a vote on a matter, if a vote is called. They may request that a matter be included on the Agenda but must do so through their Committee Chair.

NOTE

Any person on the General Committee and any person living in the village of Nash may attend any of the Nash Village Hall Management Committee meetings and observe.
Any person living in the village of Nash may petition the Chairman to speak but seven days advance notice must be given, together with any documentary evidence to support their petition.