

Please note that these are the draft Minutes which have been checked and pre-approved by the Chairman, but have not yet been approved by the full Committee.

## **NASH VILLAGE HALL MANAGEMENT COMMITTEE**

**Minutes of the Committee Meeting held on 7<sup>th</sup>  
December 2020 (via videoconference)**

Present:

<b>Chairman</b>	Mike Williams
<b>Treasurer</b>	Michelle Crack
<b>Secretary</b>	Vineet Manghani
<b>Bookings Secretary</b>	Debbie Evans
<b>Buildings and Maintenance Committee</b>	Gary White
<b>Social Committee Chair</b>	Mary Vinakoti
<b>Church representative</b>	Pam King
<b>Village representative</b>	Phil Doran
<b>Village representative</b>	Elwyn Harker
<b>Resident</b>	Alison Robinson
<b>Resident</b>	Simon Lascelles

- 1. APOLOGIES**
  - a. Lesley Weatherhead, Mary Vinakoti, Phil Carpenter
  
- 2. MINUTES OF THE LAST MEETING**
  - a. The Minutes of the Meeting held on 19<sup>th</sup> October 2020 were approved having been proposed by Phil Doran and seconded by Pam King.
  
- 3. MATTERS ARISING**
  - a. None
  
- 4. CHAIRMAN'S REPORT**
  - a. There has been progress made in getting Michelle access to the bank account and internet banking for the Nash Village Hall. Mike and Michelle have visited the bank and Michelle is now awaiting an email update.
  - b. The Christmas lights on the Village Hall have been gifted and installed by the Chairman
  - c. The Christmas Cards postbox has been constructed and installed outside the Village Hall by the Chairman
  - d. The Chairman has approved the use of the Village Hall car park for carol singing on 20/12/20

- e. It was encouraging to see the virtual quiz conducted by Phil Doran, as well as the participation levels
- f. The school house is officially on the market now

**5. BUILDINGS AND MAINTENANCE OFFICER'S REPORT**

- a. The holes made in the wall for internet access have now been patched and fixed
- b. The roof has been checked for damage and the gutters cleared
- c. The cleaner has reported signs of damp in the Village Hall due to the heating being off and the chairs being stacked on top of each other
  - i. Decision was made to unstack and spread out the chairs
  - ii. Decision was made to keep the heating on a low setting through the winter to prevent damp related damage to the Village Hall

**6. TREASURER'S REPORT**

- a. The donations from the quiz have now been received by the treasurer
- b. The banking reporting will be done on a monthly basis going forward
- c. There is a need to start thinking and planning for the budget for next year. A couple of items worth thinking about:
  - i. Double glazing the windows of the Village Hall
  - ii. Spend proposals for Village Hall events

**7. CHRISTMAS TREE**

- a. It was decided that Michelle and Gary would procure the Christmas tree for the Village Hall, half the cost being borne by Penny Yorkstone and the other half by the Village Hall
  - i. It later transpired that Gi Serriant offered to pay the other half of the Christmas tree and the tree was procured by Penny. The tree has now been put up and decorated outside the Village Hall
  - ii. *Addendum:* Penny has decided to bear the full cost of the Christmas tree and gift it to the village
- b. There was a proposal to have some lights to light up the outside of the Church
  - i. **Action:** Shelley to find out about the costs to acquire and run the lights
  - ii. The working assumption is that these lights are moveable and not permanently fixed to the Church structure

**8. SECRETARY'S REPORT**

- a. The actions from the previous meeting were discussed
  - i. Action to thank the kind benefactor for the wifi extender for the Village Hall – Vineet – complete
  - ii. Action to find out about the insurance ramifications of running a co-working space in the Village Hall – Mike and Vineet – not needed any more as that proposal is now in abeyance
  - iii. Action to find out about the asbestos in the ceiling of the bus shelter – Gary – Mike reported that there is asbestos in the ceiling

but it is sealed. Mike said that he is working with the Nash Parish Council, Buckinghamshire Council and the Village Hall towards a joint effort to refurbish the bus shelter and repurpose it for a village library

- b. The secretary and the treasurer of the Village Hall had received an email request from the clerk of the Nash Parish Council enquiring about and expressing an interest in taking over the guardianship of the defibrillator attached to the Village Hall
  - i. It was unanimously decided that since the defibrillator was a gift to the Village Hall and is fixed to the Village Hall, it would not be appropriate to hand over the guardianship to the NPC.
  - ii. **Action:** Vineet to respond to the NPC clerk about this decision via email. This action is now complete

**9. BOOKING SECRETARY'S REPORT**

- a. No new bookings have been received for the Village Hall in light of the Covid-19 Pandemic

**10. END OF COVID-19 PARTY**

- a. A proposal was put forth by the Chairman to plan a party to celebrate the end of the Covid-19 pandemic
- b. It was also discussed that it would make sense to combine the party with the Nash Fest
- c. Pam King mentioned that the timing of the Nash Fest may need to be revisited in keeping with the likelihood of spikes in Covid-19 cases

**11. SOCIAL COMMITTEE CHAIR'S REPORT**

- a. Phil Doran gave a brief update in Mary's absence
- b. Nash Light Up, 21st November - great village engagement and atmosphere and calls for it to be repeated next year. The church lights which Keith Hofgartner kindly arranged from the Winslow Lions very well received. Village pulling together on the Facebook group to see if Nash own church lights can be funded. A great show of community spirit. I would think this could work best being owned by a group rather than any one individual and PCC agreement/involvement would be crucial
- c. Quiz, 28th December - great evening and raised a very good sum. Potential for a further quiz in coming months
- d. Website - Nash Winter Wonderland - Keith Hofgartner pulled together along with copy for newsletter and all Village Hall Christmas activities - lights, quiz, gingerbread houses, Christmas cake, postbox, elf on the shelf, Christmas trees, all being engaged with by the community, as well as church led activities. Mike kindly built a post box which is outside the hall with a number of volunteers/elves engaged to post the cards. This idea was generated by James on the High Street who kindly offered to do the deliveries and is now being ably assisted by a number of folks
- e. Final Christmas activities potentially to do

- i. Saw online that this is being done in other villages - ringing bells on doorsteps at 6pm on Christmas Eve. Can we get church bells going too if we manage to get enough people to come out on their doorsteps on christmas eve and get it off the ground?
- ii. Another organised 'see the lights and advent windows' night one evening? Could we consider mulled wine/mince pies (donation only) served out of the car park over the gate as people go by to get people out? See if we can get any villagers interested to help bake pies/make mulled wine.

**12. PUMP COMMITTEE CHAIR'S REPORT**

- a. Lesley has resigned as the PUMP committee chair
- b. **Action:** Mike will canvas the village for another chair, and a few people to help run the upcoming PUMPs, via Whatsapp, Facebook and the Village Newsletter

**13. ANY OTHER BUSINESS**

- a. None

**14. DATE OF NEXT MEETING:** Monday, 11<sup>th</sup> January 2021, 19:30, via videoconference.