

Please note that these are the draft Minutes which have been checked and pre-approved by the Chairman, but have not yet been approved by the full Committee.

NASH VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of the Committee Meeting held on 10th May 2021 (via videoconference)

Present:

Chairman	Mike Williams
Treasurer	Michelle Crack
Secretary	Vineet Manghani
Bookings Secretary	Debbie Evans
Buildings and Maintenance Officer	Gary White
Social Committee Chair	Mary Vinakoti
Church Representative	Pam King
Village Representative	Phil Doran
Village Representative	Elwyn Harker
Village Resident	Janet Phillips

1. APOLOGIES

- a. Phil Carpenter

2. MINUTES OF THE LAST MEETING

- a. The Minutes of the Meeting held on 15th March 2021 were unanimously approved having been proposed by Pam King and seconded by Phil Doran.

3. MATTERS ARISING

- a. None

4. CHAIRMAN'S REPORT

- a. The chairman has agreed to extend his tenure by another year, in response to numerous requests for him to continue. He will try to find and coach a suitable replacement over the course of next year.
- b. The chairman walked the committee through the slides to be presented at the Annual Village Meeting on the 20th of May 2021.
- c. Janet Phillips was co-opted as a Village Representative on the committee, to replace Elwyn Harker, who is retiring from the committee. Her name was proposed by the chairman, seconded by Elwyn Harker and was unanimously approved by the committee.

- d. From the 17th of May, public meetings are allowed to take place in person. The annual village parish meeting will be held on the 20th of May at the Nash Village Hall.
- e. The chairman is in touch with a couple of prospects to run the PUMP. More details will be shared as conversations progress.

5. BUILDINGS AND MAINTENANCE OFFICER'S REPORT

- a. Periodic maintenance (walk-arounds, meter readings and defibrillator check) continues
- b. The temperamental lights in the kitchen have now been rectified
- c. The Buildings and Maintenance officer recommended that the kitchen lights and outside lights be replaced by LED lights
 - i. **Action:** Gary to get quotes for both the jobs
- d. The webcam to monitor the recreation ground is yet to be installed.
 - i. **Action:** Gary will be in touch with Janet and Pam to decide the appropriate place to install it.
- e. 3 different contractors have been to see the side window in need for repair, but none of them has given a quote.
 - i. **Action:** Mike will refer someone to Gary for this job

6. TREASURER'S REPORT

- a. The Treasurer had circulated the latest statement of accounts prior to the meeting.
- b. There have been some difficulties with the access to the bank account and the card reader, which the treasurer is trying to get sorted with the bank
- c. The treasurer is creating a newer, simplified financial reporting format, and should be able to start on the reports for the current FY (2021-22) in a couple of weeks' time.

7. SECRETARY'S REPORT

- a. The actions from the previous meeting have now been completed

8. BOOKING SECRETARY'S REPORT

- a. Bookings have started picking up now and there have been a number of inquiries about bookings
- b. There is a wedding scheduled at the church and village hall weekend of 15th and 16th of May 2021
- c. There has been a request from a Dance Troupe to book the Village Hall, which clashes with a meeting of the Nash Investment Club
 - i. **Action:** Debbie to get in touch with Ali to check if the Nash Investment Committee meeting can be moved to accommodate the dance troupe.

9. SOCIAL COMMITTEE CHAIR'S REPORT

- a. The social committee has decided not to run the Nash Fest this year
- b. There was a cake away at the beginning of April. There have been a few thoughts around raising funds for specific causes through these events (e.g new windows for the village hall).
- c. There is a "Produce Show Plus" scheduled for the 25th of September

10. PUMP COMMITTEE CHAIR'S REPORT

- a. Mike will be running the next PUMP on the 3rd of July 2021
- b. Search for a new PUMP Committee chair continues

11. ANY OTHER BUSINESS

- a. There was a vote of thanks from the chairman to Elwyn Harker for his many years of service to the Nash Village Hall
- b. Similar thoughts were expressed by the other members of the committee
- c. Elwyn Harker said it had been a lovely time serving on the committee, and he will miss it.

- 12. DATE OF NEXT MEETING:** Monday, 21st June 2021, 19:30, in-person at the Nash Village Hall (local regulations permitting). This will also be an AGM, which needs to be advertised to the village residents.