

Please note that these are the draft Minutes which have been checked and pre-approved by the Chairman, but have not yet been approved by the full Committee.

NASH VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of the Committee Meeting held on 11th January 2021 (via videoconference)

Present:

Chairman	Mike Williams
Treasurer	Michelle Crack
Secretary	Vineet Manghani
Bookings Secretary	Debbie Evans
Buildings and Maintenance Committee	Gary White
Social Committee Chair	Mary Vinakoti
Church representative	Pam King
Village representative	Phil Doran
Village representative	Elwyn Harker

1. APOLOGIES

- a. Lesley Weatherhead, Phil Carpenter

2. MINUTES OF THE LAST MEETING

- a. The Minutes of the Meeting held on 07th December 2020 were approved having been proposed by Phil Doran and seconded by Pam King.

3. MATTERS ARISING

- a. None

4. CHAIRMAN'S REPORT

- a. The couple of actions from the previous meeting have now been completed
- b. The secretary has informed the Nash Parish Council that the Nash Village Hall would like to continue maintaining the defibrillator in the Village Hall
- c. The Nash Parish Council has sought permission from the Nash Village Hall Management Committee, that in order to reduce the number of instances of dog mess being left out in the open, the green bin (general waste) of the Village Hall be allowed to be used for disposing of dog waste (properly bagged) by dog walkers of the village.
 - i. This was unanimously approved by the Nash Village Hall Management Committee

- ii. **Action:** The secretary to communicate this decision to the clerk of the Nash Parish Council
- d. The Nash Parish Council has proposed to procure and install an internet-enabled security camera over the recreation ground behind the church. The Parish Council have requested to make use of the Village Hall's wifi to operate the camera. This will be at no additional cost to the Village Hall.
 - i. This was unanimously approved by the Nash Village Hall Management Committee
 - ii. **Action:** The secretary to communicate this decision to the clerk of the Nash Parish Council
- e. Quotes have been received to convert the bus shelter into a book exchange. It is going to cost between £2200 and £2400. Nash Parish Council is willing to part-fund this, and there are discussions ongoing with the Winslow Village Board regarding match-funding the Nash Parish Council and Nash Village Hall contributions. The £2200 could potentially be divided as follows:

Nash Village Hall	£550
Nash Parish Council	£550
Winslow Village Board	£1100
Total	£2200

- i. The proposal to commit up to £550 from the Village Hall funds towards this project was unanimously approved, with caveats and concerns being raised around security, lighting and the location of the bus shelter being at the edge of the village
- f. The Nash Parish Council have agreed to pledge £500 towards an "End of Covid" Village Party.
 - i. The view is that the Village Hall should take the lead on this, as in previous instances
 - ii. **Action:** This is to be tabled as an agenda item by the secretary for the Village Hall next meeting

5. **BUILDINGS AND MAINTENANCE OFFICER'S REPORT**

- a. Periodic maintenance (walk-arounds, meter readings and defibrillator check) continues
- b. The Chairman noted that the heating in the Village Hall seems to be running rather hot.
 - i. **Action:** Mike and Gary to take a look at the heating timer and thermostat and ensure it is only running at a low setting during the night
- c. It is noted that some of the bulbs in the spotlights in front of the Village Hall have stopped working and need to be replaced

6. **TREASURER'S REPORT**
 - a. The Treasurer had circulated the latest statement of accounts prior to the meeting.
 - b. Key receipts that were noted:
 - i. £184 – PUMP
 - ii. £293 – Donations from funeral and parking
 - iii. £370 – Quiz
7. **SECRETARY'S REPORT**
 - a. The actions from the previous meeting have now been completed
8. **BOOKING SECRETARY'S REPORT**
 - a. No new bookings have been received for the Village Hall in light of the Covid-19 Pandemic
9. **SOCIAL COMMITTEE CHAIR'S REPORT**
 - a. No major updates in light of the Covid-19 Pandemic and ongoing lockdown
 - b. There has been no events calendar prepared yet for 2021
 - c. There was a suggestion from the Chairman to combine the Nash Fest and the End of Covid Party
 - i. Mary will consider this suggestion at the appropriate time
10. **PUMP COMMITTEE CHAIR'S REPORT**
 - a. Search for a new PUMP Committee chair continues
 - b. Phil Doran has volunteered to run the first PUMP post lockdown
11. **ANY OTHER BUSINESS**
 - a. Elwyn brought up the fact that the Nash Village Hall website still lists Evelyn Chapman as the secretary
 - i. **Action:** Debbie to update the website to update the secretary as Vineet Manghani
 - b. Phil Doran said he has a few ideas for the social committee which he will pick up separately with Mary
 - c. Phil Doran invited suggestions for commemorating Andrew (Nash's postman for the past 30+ years) retiring in 2021. This will be discussed in subsequent meetings and with other residents of the village who'll be interested in being involved and have been involved in the past.
 - d. Mary said that there are a few small liquor bottles belonging to the Café which she is currently holding at her house on behalf of the Café. She would like to transfer them to a secure storage within the Village Hall
 - i. **Action:** Mike and Gary to canvas for an appropriate storage cupboard which can be locked when they visit the Village Hall to check on the heating
12. **DATE OF NEXT MEETING:** Monday, 15th March 2021, 19:30, via videoconference.

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